

## MINUTES

## CABINET

22 MARCH 2016

**Present:**

**Members:**

**Councillors:** Williams (Leader)  
Griffiths (Deputy  
Leader)  
Elliot  
Harden  
Marshall  
G Sutton

<b>Officers:</b>	Sally Marshall	Chief Executive
	James Deane	Corporate Director - Finance and Operations
	David Skinner	Assistant Director - Finance & Resources
	James Doe	Assistant Director - Planning and Regeneration
	Mark Brookes	Group Manager - Legal Governance
	Jim Doyle	Group Manager - Democratic Services
	Matt Rawdon	Group Manager - People
	Anne Stunell	Human Resources Team Leader

The meeting began at 7.30 pm

**CA/29/15**    **MINUTES**

The minutes of the meeting held on 24 February 2016 were agreed by the members present and signed by the Chairman.

**CA/30/15**    **APOLOGIES FOR ABSENCE**

None received.

**CA/31/15**    **DECLARATIONS OF INTEREST**

None received.

**CA/32/15**    **PUBLIC PARTICIPATION**

None received.

**CA/33/15**    **REFERRALS TO CABINET**

None received.

**CA/34/15    CABINET FORWARD PLAN**

**That the Cabinet Forward Plan be noted.**

**CA/35/15    BUDGET MONITORING QUARTER 3 2015/16**

**Decision**

1. the budget monitoring position for each of the accounts shown in the report were noted

**Reason for Decision**

***To provide details of the projected outturn for 2015/16 as at Quarter 3 for the:***

- ***General Fund***
- ***Housing Revenue Account***
- ***Capital Programme***

**Implications**

Financial and Value for Money implications are included within the body of the report.

**Risk Implications**

**Risk implications are included within the body of the report**

**Equality Implications**

**There are no equality implications.**

**Health & Safety Implications**

**There are no health and safety implications.**

Corporate Objectives  
Dacorum Delivers

**Monitoring Officer/S.151 Officer Comments**

**Deputy Monitoring Officer**

***No further comments to add to the report.***

**S.151 Officer**

This is a Section 151 Officer report.

## Advice

The Portfolio Holder for Finance & Resources explained that there was currently an £225k overspend but this would balance by the end of the year and there was a £7m underspend of the capital budget.

The Portfolio Holder for Housing asked that the term 'void properties', used within the report, is replaced with 'empty homes'.

The Portfolio Holder for Environmental, Sustainability & Regulatory Services asked for an explanation of the £40k pressure in the public conveniences service.

The Assistant Director (Finance & Resources) explained that there was now more detail available on the budget produced at the start of the year. He would need to report back to councillors on specific conveniences affected.

The Portfolio Holder for Housing asked if this figure was a projected outturn or would the situation get any worse.

The Assistant Director (Finance & Resources) replied that the situation wouldn't get any worse.

He requested that recommendation 2 be retracted as they could deal with that as part of the year end and closing down figures. The financial situation was getting better and they may not have to draw down from reserves at the end of the year.

## Voting

None.

## **CA/36/15      REVIEW OF ABSENCE MANAGEMENT POLICY AND PROCEDURES**

### Decision

#### Resolved to recommend:

- 1. the amendments to the Council's Sickness Absence Management Policy and Procedures as summarised in the Cabinet report and set out in full within Annex A of the report to Cabinet.**

### Reason for Decision

To seek Cabinet's approval of the recommended amendments to the Council's Sickness Absence Management Policy and Procedures

Implications

Implications

## Financial

There are no financial implications linked to the revisions in the sickness absence management policy and procedures.

## Value for Money

Reducing sickness absence contributes to the Council ensuring that the services represent 'value for money'.

## **Risk Implications**

None

## **Equalities Implications**

Community Impact Assessment carried out in March 2016, which did not highlight any implications.

## **Health And Safety Implications**

None identified.

## **Corporate Objectives**

Having an effective and robust sickness absence management policy and procedures will support all of the Council objectives. We need staff to feel valued and supported whether they are at work or absent due to sickness. If we can support them to remain in work it will ensure their behaviours and performance reflect the High Performance Environment.

## **Monitoring Officer/S.151 Officer Comments**

### **Monitoring Officer:**

No comments to add to the report.

### **S.151 Officer:**

There are no budgetary implications arising directly from the recommendations in this report.

## **Advice**

The Portfolio Holder for Residents & Corporate Services referred members to the report and summarised the main amendments. He added that they continued to work closely with the Trade Unions.

The report received lots of discussion at the recent OSC meeting and issues and concerns were resolved.

## **Voting**

None.

**CA/37/15**     **HEMEL EVOLUTION: BUS INTERCHANGE PROJECT - TRAFFIC REGULATION ORDER (TRO) PROPOSAL FOR WATERHOUSE STREET**

**Decision**

1. That Cabinet approves the Council seeking delegated authority from Hertfordshire County Council to make the Traffic Regulation Order noted in 2 below.
2. That, subject to (1) above, the making of a Traffic Regulation Order to implement a loading/unloading ban along Waterhouse Street as set out in the draft order at Appendix 1 of the report to Cabinet be approved.
3. That authority is delegated to the Assistant Director (Planning, Development and Regeneration) in consultation with the Portfolio Holder, Planning and Regeneration, to authorise the sealing of the Traffic Regulation Order following the consultation period and consideration/resolution of any objections received

**Reason for Decision**

Hemel Hempstead Town Centre Bus Interchange Project; To seek approval for the making of a new Traffic Regulation Order within Waterhouse Street, to enable the further enforcement of parking on double yellow lines in order to protect the works carried out to Waterhouse Street as part of the Bus Interchange project.

Bus Interchange – Traffic Regulation Order

1. To approve the making of a Traffic Regulation Order associated with the Bus Interchange project, within Waterhouse Street, Hemel Hempstead.
2. To seek delegated authority from Hertfordshire County Council to make a Traffic Regulation Order in Waterhouse Street, Hemel Hempstead.

**Risk Implications**

The area of Waterhouse Street risk assessment is included as part of the PID for Market Square and Bus Station Regeneration Project.

Equalities Implications

Equality Impact Assessment carried out as part of each design processes.

Health And Safety Implications

The Stage 3 safety audit refers to this TRO parking enforcement option that would protect the area, and HCC confirm that no further safety audit is required to carry out these works

Corporate Objectives

The Hemel Hempstead Masterplan supports the Council's vision and in particular the corporate objective of Regeneration.

### **Monitoring Officer/S.151 Officer Comments**

#### **Deputy Monitoring Officer:**

The Council requires delegated authority from Hertfordshire County Council as the relevant Highway Authority before it can exercise delegated powers to make the TRO and this authorisation must be secured before the order is formally advertised.

Regulations made under the Road Traffic Regulation Act 1984 set out the rules for formal consultation under the Act and these must be followed to ensure that the process is completed lawfully.

#### **Deputy S.151 Officer**

All of the costs associated with the consultation and delivery and enforcement of the Traffic Regulation Order will need to be from within the approved project budgets.

#### **Advice**

The Portfolio Holder Planning & Regeneration noted that the bus interchange had now been completed and was working well. The map shown as appendix 1 illustrated where the regulations would be enforced.

The Leader of the Council added that the photos showed some of the issues regarding loading bays.

The Assistant Director (Planning, Development & Regeneration) explained that the time to confirm a Traffic Regulation Order (TRO) was dictated by any objections received. It was hoped that this one for Waterhouse Street would be concluded by July/August 2016.

The Portfolio Holder for Planning and Regeneration hoped that any taxi driver issues, relating to the rank and parking, would be resolved.

The Portfolio Holder for Residents & Corporate Services supported the TRO and asked if the consultation had been open to everyone or would specific groups need to be consulted separately, e.g. disabled groups.

The Assistant Director (Planning, Development & Regeneration) noted that there had been wide consultation, and not targeted to specific groups, however they would have been consulted on the original plans.

The Group Manager (Legal Governance) added that there was no requirement to consult disabled groups specifically and the newspaper publication would suffice.

#### **Voting**

None.

The Meeting ended at 7.44 pm